

HAWAII ISLAND FESTIVAL HO'OLAULE'A SATURDAY, SEPTEMBER 16, 2017

APPLICATION

We the undersigned submit this application for a food concession at the Hawaii Island Festival Ho'olaule'a on the above-mentioned date. Our signature to this form indicates our agreement to the Rules & Regulations set forth by Hawaii Island Festival. Enclosed is a check for \$150.00 to cover the booth fee.

Name of Group/Organization _____

Responsible Party: Phone (day) _____ (night) _____

Address: _____

Federal I.D. #, Social Security # or
(This is a MUST. We MUST have one or the other)

GE License # _____

Items to be sold in booth are limited to first choices per deposit of booth fee, \$150.00. On the bottom line, list your choice of entrée plus items that complete a plate lunch. **Due to the rise in food cost, you will be able to charge, at your discretion, the value of your plate lunch.**

Entrée Choice and Sides

IMPORTANT NOTE: NO ELECTRICAL POWER WILL BE PROVIDED THIS YEAR. YOU WILL NEED TO BRING YOUR OWN GENERATOR IF POWER REQUIREMENTS ARE NECESSARY. SHOULD YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT ME @ 937-4896.

HAWAII ISLAND FESTIVAL- HO'OLAULE'A

Saturday, September 16, 2017 – Waimea Park

FOOD CONCESSION RULES AND REGULATIONS

Thank You for your interest to participate as a food concessionaire at the Hawaii Island Festival annual Ho'olaule'a will be held on Saturday, September 16, 2017

Our deadlines have been moved up earlier this year to allow spaces to be filled should your group decline the invitation to participate.

Complete applications along with a check (onetime fee) in the amount of \$150.00 payable to BIG ISLAND R.C.& D. COUNCIL INC. (who is our fiscal sponsor for the festival) must be received in the Hawaii Island Festival office along with complete application no later than 15 days after you've received your application. Applications received after your 15 days will be considered on space available basis. **THERE WILL BE NO EXCEPTIONS!** Hawaii Island Festival will not take any commission from food sales.

Vendors must provide their own TENT. Each group/organization will be responsible for their own tables, chairs, extension cords, water, cooking equipment, generator, etc. No power provisions will be provided this year.

EACH GROUP/ORGANIZATION WILL BE RESPONSIBLE FOR OBTAINING THE NECESSARY STATE FOOD PERMIT, COUNTY-VENDOR PERMIT, and a fire extinguisher.

STATE FOOD PERMITS need to be obtained from the Department of Health (on your own).

The **COUNTY VENDOR PERMIT** application and \$30.00 fee, payable to LINDA POKIPALA., and a copy of your GE License need to be submitted simultaneously to Linda Pokipala by September 1, 2017. Applications and payment made after that time frame will have to be made in cash. **ALL PERMITS MUST BE VISIBLY POSTED WITHIN YOUR BOOTH.**

Each group/organization will be responsible for setting up, decorating and cleaning up their space. Please provide your own portable trash receptacles/bags to transport rubbish to the large bins provided.

All booths will be set up and ready to serve the public no later than 9:00 am. There will be many people at the park waiting for the parade to start and will be looking to purchase food and/or beverage. All booths will remain open for service until 3:30 p.m. CLEAN UP CAN COMMENCE ONLY AFTER ALL ENTERTAINMENT IS COMPLETED. The park area must be cleaned no later than 5:30 p.m. unless otherwise sold out earlier you may start to clean up your area.

Meal tickets will be furnished to all volunteers worth the value of one meal **REDEEMABLE ONLY AT THE HIF HOSPITALITY TENT.** Please do not accept meal tickets from volunteers. Should anyone present you with a meal ticket, please direct them to the hospitality tent to redeem their plate lunch. **Should you accept a meal ticket from anyone, you just gave them a free meal as HAWAII ISLAND FESTIVAL WILL NOT REIMBURSE YOU FOR ANY MEAL TICKETS.**

A sample space will be provided for your booth. We ask you to stay within your areas. Each booth space provided will be approximately 10'X 12'. Booth space closest to the road will be reserved for those groups/organization utilizing charcoal fires for cooking. Should it become necessary, Hawaii Island Festival reserves the right to refuse booth space to any group/organization at their discretion.

We are anxiously looking forward to another successful year. This year there will be only one booth selling SODA, JUICE & WATER. No other food booth may sell these drinks. If so, you will be asked to remove those items.

COUNTY-VENDOR AND STATE-FOOD PERMITS MUST BE POSTED in the food booth on the day of the event. Booth closure due to no health permit is not the responsibility of Hawaii Island Festival and no booth fee will be returned in this case. Also, any CANCELLATION 30 days before will result in a 1/3 forfeiture of booth fee.

MAHALO FOR YOUR PARTICIPATION AND SUPPORT!

Mail Applications and checks to: LINDA POKIPALA
P.O. BOX 2501
KAMUELA, HI 96743
(808) 885-1022 OR 937-4896 (cell)